# **Submit Event in Thumb Cares**

## **# Homepage : Thumb Cares**

#### 1. Click on Events



2. Click on Submit An Event



#### 3. Complete you contact information.

Your name, email and phone number are only for contacting you in case there are questions with your submission. Information will not be shown on the website.

<ul> <li>Community Fairs: At our community Fairs: At our community Fairs: At our community Fairs: At our community awareness days.</li> </ul>	nunity fairs, you can meet local organiz te important occasions and milestones	ations, discover resources, and enjoy fun activities for all ages. with us. We share events that unite the community, from holiday gatherings to
Get Involved		
Do you have an event you would like Please contact us with the event deta	to see featured on our calendar? We wails, and our team will review and add it	relcome submissions from community members and partner organizations. to the calendar if it aligns with our mission.
Thank you for being an active part of	our community.	
We look forward to seeing you at eve	ints!	
<b>Contact Information</b>		
Name*		
Melissa		
Email*		
Phone*		
Event Information		
Event Title*		Need Help?
		Click to Chat!
Event Start Date*	Event Start Time*	
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### 4. Complete your event information

Enter the title of your event. Chose your start and end date from the drop down menu as well as the start and end times.

Email*		
deming@thumbhealth.org		
Phone*		
9895531304		
Event Information		
Event Title*		
Baby Shower		
Event Start Date*	Event Start Time*	
<b></b>		
Event End Date	Event End Time	
Event Recurrance		
None v		
Categories*		
Basic Needs (Food, Housing,	Utilities, Household Goods)	
Physical and Mental Health		
□ Veterans		A Need Help?
□ Seniors		Click to Chat
Children and Families		
□ Education/Jobs		
□ Substance Use Recovery		
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#### 5. Select Monthly from Event Recurrence

You can chose a reoccurring event from the drop down if your event is repeating daily, weekly, bi weekly, monthly or yearly or custom. Custom allows you to set up specifics to your event. Such as a reoccurring event every three weeks would not be a selection, but your could set it up like that under custom.

Event Start Date*		Eve	nt S	itai	rt Ti	ime*		
May 17, 2025		5	$\mathbf{\vee}$	):(	00	~	РМ	~
Event End Date*		Eve	nt E	nd	Tin	ne*		
	<b>1</b>	-	V	):(		~	-	$\sim$
Event Recurrance Monthly V Categories*								
<ul> <li>Basic Needs (Food, Housi</li> <li>Physical and Mental Heal</li> <li>Veterans</li> </ul>	ng, Utili th	ities, I	Hous	eho	old G	ioods	)	
Seniors Children and Families								
Tango						Created	with Tango.ı	us

6. Select Custom for event recurrence to select the number of days between your events before it occurs again

Event Recurrance	Days Between Recurrences*
Custom V	
Cotogorioo*	
ngo	Created with Tango

7. Check what category your event falls under, or multiple.



8. Enter the event address, city and zip

<ul> <li>Lapeer</li> <li>Sanilac</li> <li>Tuscola</li> </ul>		
Event Address		
5151 Port Austin Road		
Event City Port Austin Event Link / URL	Event Zip 48467	
https://www.example.com/		
Event Information*		
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9. Select the county your event is relevant to

Event Recurrance		
Monthly	v	
Categories*		
Basic Needs (Food,	Housing, Utilities, Household Goods)	
Physical and Menta	l Health	
Veterans		
Seniors		
Children and Familie	es	
Education/Jobs		
Substance Use Rec	overy	
Other		
<b>Relevant Counties</b>	k	
🗆 Huron		
Lapeer		
Sanilac		
Tuscola		
Event Address		
5151 Port Austin Road	d	
Event City	Event Zip	
Port Austin	48467	
Event Link / URL		×
https://www.example.	.com/	Need Help?
Event Information*		Click to Chat!
		X
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10. If your event has a link you can copy and paste it into the event link box

Relevant Counties		
Huron		
Lapeer		
U Sanilac		
Event Address		
5151 Port Austin Roa	d	
Event City	Event Zip	
Port Austin	48467	
Event Link / URL		
https://www.thumbca	res.org/submit-an-event.html	
Flyer Image Choose File No file cho	sen Submit	
	I am looking for help with:	X Need Help? Click to Chat!
Thum	Select a category	Find Help
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**11.** Event information you can type in any other relevant information related to your event

Tuscola		
Event Address		
Event Address		
5151 Port Austin Road		
Event City	Event Zip	
Port Austin	48467	
(		
Event Link / URL		
https://www.thumbcares	s.org/submit-an-event.html	
Flyer Image Choose File No file chose	n	
		Submit
1	I am looking for belo with:	X Need Help? Click to Chat!
Thum	Select a category	✓ Find Help
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12. To upload a flyer select choose file and select the file you would like to upload



13. Click on Submit and your event will be added to the calendar soon! Thank you



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